

**DP Training – Data Protection Basics (for staff)**

**Price:** CHF 2,500 (excl. VAT)

**Summary:** With this product, we provide training on data protection to your staff, focusing on the key aspects relevant to them. The aim of the course is to equip your staff with the essential knowledge required to perform their tasks in conformance with data protection laws. The content of the training may be customized according to your needs, but we generally recommend covering the following:

- Introduction and key notions
- Key principles (incl. consent) and their implications for day-to-day activities
- Rights of individuals
- Using service providers / sub processors
- Practical examples and solutions
- Do's and don'ts
- Questions / wrap-up

**Process and Deliverables**

We hold an initial kick-off call or meeting to discuss the content and organization of the training.



If necessary to prepare the training, we send you relevant questionnaires based on which you provide us with additional information regarding your company.



We prepare the training and course materials based on our discussion with you and the information you will have provided.



We hold a 2-hour video on in-person training session with your staff.



You receive deliverables, including the course materials, and a factsheet covering the key aspects.

**Limitations, conditions, and assumptions**

Requires successful onboarding as a client of the firm (incl. KYC, conflict checks, and signed engagement letter).

Price indicated above is exclusive of travel time & expenses (if relevant).

If interested, please send an email to [contact@idest.pro](mailto:contact@idest.pro) or call us at + 41 21 321 0880.